

MONTEREY BRIDGE CLUB  
ACBL UNIT 530  
BOARD OF DIRECTORS MEETING

Minutes

DATE: November 14, 2019

CALL TO ORDER: 4:05 PM

ESTABLISHMENT OF QUORUM: Present: Susan Mazzei, Mary Quenette, Ed Schrenzel, Pat Heller, Sharon Larson, Fran Soskins, Trulee Ricketts, Susan Mehra (SMehra)

Absent: Amy Pofcher

Guest: Betty Jackson (for second half of the meeting)

APPROVAL OF MINUTES OF LAST MEETING: Susan pointed out, under board reports, at the end of Ed's membership report, the topic arose about attracting new members. Susan says she had mentioned her plan to start a Saturday game and a Thursday 99er and requested that this be added to the October 2019 minutes. Motion to approve October 2019 minutes as corrected: Ed/Pat M/S/C

MONTEREY BRIDGE CENTER SITE REPORT

- Progress report on move to new bridge center location:
  1. We received a letter of appreciation from Doug Yount with Marina Community Partners commending our timely move out of the Marina center. Sharon reported that the old Marina center is completely cleaned out. Sharon, Maja and Trulee worked on it. Unit members selected card tables, frames and other items for their use. Most other items were donated to either Salvation Army or Goodwill. Everything else was taken to the dump.
  2. Some things things (like paper cups and chairs) were donated to various locations and the rest went to the county dump.
  3. Mary needs to cancel water, PG&E, and alarm system at the Marina site. She plans to do this tomorrow (Friday, Nov. 16).
  4. At our new Monterey Bridge Center (MBC) site, we continue to address several organizational issues. There are suggestions for organizing the "office" area with better storage containers. What and how to store supplies in the in center bathroom is still being worked out. Once our sink and cabinets are in place, we will have more storage options.
  5. Susan expressed concern about how the MBC is being maintained. Discussion about how to keep the center clean. Suggestion that we wait until the sink/cabinets are installed to decide what ongoing maintenance plans need to be put in place.

6. Fran pointed out that there is a defibrillator installed on the wall near the office area. It is tracked and controlled by CHOMP. Contact information is in an envelope inside the Defib Box. If 911 is called from our location, the responders will know we have this equipment.
  7. Fran has a list of people who have keys to the MBC, including game owners, janitorial service and security backup people. Fran provided the unit Secretary with copies of all Use Agreements signed by game owners and others who need access and have keys to the MBC.
- Sink and cupboards: Installation will begin this coming weekend. Christian Torrey is the contractor who will do the installation.
  - Alarm contacts: The alarm system is installed and working. We have two members, Wolf Sommer and Mano (need last name) and Jane Altavilla, who live nearby who can come to the MBC if the alarm is tripped. We have two key fobs for turning the alarms on/off.

#### TREASURER'S REPORT: Mary Quenette

- Monthly report: Payment for monthly rent and triple net in October does not appear on report because we had paid in advance. There was a discussion about expected income/expenses that will appear on future reports. It was decided we could only make a rough estimate at this time. Susan suggested we should be able identify ongoing income/expenses on our January 2020 report. Sharon offered to review monthly previous reports to prepare a projected budget of expenses and income. She noted that this information is critical for the board to make sound decisions.
- Fran Baca has offered to help out with organization of Unit finances.
- Susan said she plans to contribute her earnings from games that she directs to the MBC for the present.
- Motion to approve the monthly Treasurer's report: Trulee/Fran M/S/C

#### BOARD REPORTS

- Goodwill: Pat Heller—cards have been sent to Sylvia Texiera, Janet Hedland and Karen Mock for health issues. Pat wanted to acknowledge how much stress has fallen on Susan and she made an appeal for moving forward with good will.
- Membership: Ed Schrenzel—We are down two members this month. Susan pointed out that our unit membership is composed largely of non-life masters. Discussion of finding a way to track the names of players who actually show up to play and how often. Sharon offered to review type of players from the results of game to tabulate the composition of the players. Ed offered to provide Sharon the membership list.
- Education: Trulee Ricketts—Trulee handed out a format for launching a mentor/mentee program. All present thought this was a good idea. There was discussion about what type of format would best suit our MBC needs.

Trulee will follow through with further information/suggestions at our next board meeting in January 2020.

1. Motion to pursue starting up a mentoring program at MBC:  
Sharon/Pat M/S/C
- District 21 report: Richard Papst & Susan Mazzei—no report
  - Hospitality: Donna Jett
    1. Donna wants us to find a new hospitality chair for the Clam Bake as she has held this post for many years. We will let our membership know that we are looking for someone to take on this role.
    2. Our unit also needs an intermediate/newcomer chair.

#### RECURRING EVENTS:

- Unit Games and Activities:
  - Brad Dow - Feb/Mar (completed for 2019)—no report
  - Election of board members – June (completed for 2019)—no report
  - General Membership Meeting – June: no report
  - Swiss Teams (completed for 2019)—no report
  - Pro-Am – Sept. 22, 2019—no report
  - Halloween - October (run by the Foundation)—no report
  - NAP (North American Pairs) – Date/Coordinator, Finances—no report
  - Holiday Party – December 8, 2019
    1. Fran reports we have 20 players who have signed up for the game so far. The party is planned for Carmel Womens Club, but if we have less than 10 tables we may hold the game at MBC. We need to find out if there would be a cancelation fee.
  - New Year's Eve - December (run by Lyde)—Lyde will hold a Unit Game (Susan will get the sanction for it) .
- Sectional: May 15-17, 2020:
  1. Discussion about holding the sectional for only 2 days instead of 3 days, as we have in the past, because of our loss of the Marina venue.
  2. Motion to limit the sectional to 2 days, May 16 & 17, 2020:  
Sharon/Ed M/S/C.
  3. Discussion about confusion at last year's sectionals regarding the donations made by members to have a game named in honor a person of their choice—whether these donated funds were designated to Unit 530 or to the Foundation.
  4. Motion: We offer naming rights for the sectional at \$100 per game, the proceeds going to Unit 530. Sharon/Trulee M/S/C
- Clambake: This 2020 year the Clambake will be held the second week of January.

#### CONTINUING BUSINESS:

- Ideas for other income streams:
  1. Discussion about a policy for requiring payment from game owners for a minimum number of tables for new games that are sanctioned at MBC.
  2. Motion: After 4 full months of play for newly sanctioned games at MBC, Game Owners will be required to pay for a minimum of 5 tables (\$14 per table = \$70) for any subsequent games: Fran/Pat. Motion carried with two objections (Sharon/Trulee). An addendum will be added to the User Agreement to reflect this new policy.
  3. Susan requested approval to hold a 10 AM to 1 PM Saturday 0-750 game. Motion to approve: Fran/Mary: passed with one abstention (Susan Mazzei)
  4. We will discuss holding a mentor program from 9:30-11:30 AM Thursday pending further discussion at our next board meeting.
- Club directors course sponsorship: Susan is sponsoring Hetty Eddy to take a course held at the upcoming national games in San Francisco for becoming a director.

#### NEW BUSINESS:

- Letter from Alan Hedegard regarding his request to use the MBC for Sunday games: Alan is asking to hold an open game beginning at 1 PM at MBC on Sundays. He said he would not interfere with any scheduled unit games.
  1. Motion to approve: Ed/ Sharon M/S/C
- Letter from Alan Hedegard regarding use of the card sorting machine at MBC. Discussion: our current card sorting machine was purchased by the unit in 2016 at a cost of \$3400+. As stated in the MBC User Agreement, game owners can use the card sorting machine for games played at MBC. There was further discussion about setting a fee for use of the card sorting machine per set of boards for games played outside the MBC.
  1. Motion: There will be a charge of \$10 per set for use of the card sorting machine for games not held at MBC: Pat/Mary M/S/C
- Website and email blast use—no report

ADJOURNMENT: 6:30 PM

NEXT MEETING: No meeting in December. Next meeting will be Monday, Jan. 6 at 10 AM