

MONTEREY BRIDGE CLUB  
ACBL UNIT 530  
BOARD OF DIRECTORS MEETING

Minutes

DATE: Thursday, October 11, 2018 at 4:15 p.m.

CALL TO ORDER : Susan Mazzei

ESTABLISHMENT OF QUORUM: Susan Mezzai, Scott Hanham, Fran Soskins, Mary Quenette, Susan Mehra, Trulee Ricketts, Laura Gherman

Also in attendance: Kurt Schnebele (current Building Manager and website manager), Maja (transitioning into Building Manager position), and Charles Rauch (new appointee on board upon approval of board members).

APPROVAL OF MINUTES OF LAST MEETING: Trulee/Scott MSC

RESIGNATION OF BILL COHEN FROM THE BOARD: Acknowledgement of resignation letter from Bill Cohen. Appointment of a replacement board member: Charles Rauch: motion to approve: Fran/Scott MSC

BUILDING MANAGER'S REPORT: Kurt Schnebele/Maja

- Monthly Building Operations report: Kurt and Maja are working on transfer of responsibilities for Building Manager position. Maja needs to have her name put on building management bank account. Mary will be responsible for both of our bank accounts (unit account and building account). Susan will sign a contract with Maja to take on Building Manager position. Motion: resolution for Maja to be placed on building manager bank account in capacity of building manager; Scott/Laura MSC. It was suggested that Mary sets up online bill pay for regular bills with an upper limit signal.
- Kurt reports that Lyde told him she wants to turn over the Olivia funds to the unit. In that case, Maja will be in charge of getting repairs accomplished. We need to work on lights.
- Susan says she would like to get rid of bottled water. Fears they are a health hazard. Also suggested we save \$1000 annually and then that we buy bulk bottled water and sell it. Motion to stop water service and sell bottled water: Fran/Laura—all in favor with Charles abstaining

TREASURER'S REPORT: Mary Quenette. Motion to approve Treasurer's report: Charles/Fran MSC

- Monthly report: little activity past month. Net loss of \$65.44. Got our twice annual rebate from ACBL of \$1147.29. Mary called Elks Club caterer re \$250 deposit—was told we would receive reimbursement check. Mary will follow up if check delayed.
- Transfer of Unit 530 accounts to Wells Fargo is complete.

#### BOARD REPORTS

- Goodwill: James Pond ; no report
- Membership: Fran Soskins : No new members in past month. Organizing mailer from post office that was discussed at the last board meeting has proven to be complicated. Need evidence that we are a non-profit organization and tax numbers. Fran suggests we look into putting up fliers to attract new players—she will work on that. Susan suggested we offer evening and weekend games and lessons to attract younger and working players. Fran looked up about getting notification for burns in Ft. Ord. Fran would like to add more of our names to her notification list. We could do an email blast to contact most players—Fran could pass on info to Kurt and Scott who both have online access to members.
- Education: no report
- District 21 report: Richard Papst & Susan Mazzei: no report
- Hospitality: Donna Jett: Susan asked Donna to reach out to the person who does a thorough cleaning of the facility—to prepare for our holiday party. Maja will look into new a cleaning service for our weekly needs.

RECURRING EVENTS: Susan plans to set up different bulletin boards for announcements/sign-up for various activities so that the information will be more organized for unit members.

- Unit Games and Activities:
  - Brad Dow - Feb/Mar: no report
  - Election of board members – June: no report
  - General Membership Meeting – June: no report
  - Swiss Teams – August: no report
  - Pro-Am – Sept.: no report
  - Halloween - October 31(run by the Foundation)
  - NAP – November: agreed to charge Alan Hedegard \$10/table up to \$100
  - Holiday Party – Sunday, December 2: Lala Grill will cater; pasta buffet and dessert: will; pay 12% fee for food delivery and setup. Final charge per person for lunch will be approx. \$25. Scott will get sanction for the game. Susan proposed we do lunch at 11:30 and begin game by 1 p.m.—approved by board members.

- New Year's Eve - December (run by Lyde)
- Sectionals: Laura reported that we have all 11 \$100 slots filled for sponsorships. As it turns out, some checks were made out to the Foundation and some to Unit 530. Monies paid to the Foundation are not transferable to Unit 530. As a result, there is \$400 made out to the foundation. Susan suggested we charge the foundation for running games to recoup the \$400. Table fees will be raised to \$12 (\$16 for non-members).
- Clambake: Donna will organize the hospitality table.

OLD BUSINESS:

- Club owner contract update: no report
- Unit 530 insurance coverage update: no report

NEW BUSINESS:

- Unit 530 Facebook page: no report
- Unit zero tolerance policy: no report
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Meeting adjourned 5:40 p.m. Next meeting scheduled for November 8, 2018 at 4 p.m.