

MONTEREY BRIDGE CLUB
ACBL UNIT 530
BOARD OF DIRECTORS MEETING

Minutes

DATE: Tuesday, July 10, 2018 at 4 p.m.

CALL TO ORDER: Scott Hanham

ESTABLISHMENT OF QUORUM:

Present: Scott Hanham, Susan Mazzei, Fran Soskins, Bill Cohen, Mary Quenette, Susan Mehra

Also present: Kurt Schnebele, building operations manager, and Laura Gherman

Absent: Trulee Ricketts, James Pond

APPROVAL OF MINUTES OF LAST MEETING: Approved as written (had received unanimous approval prior to the board meeting via email)

INTRODUCTION OF NEW BOARD MEMBERS: Bill Cohen, Fran Soskins, Trulee Ricketts

APPOINTMENT AND APPROVAL OF NEW BOARD MEMBER: Laura Gherman appointed to board to complete Debbie Davis' vacant position—term for one year.

ELECTION OF BOARD OFFICERS: Election of Board of Directors Officers for the next year (July 2018-June 2019) were conducted. The new slate of officers is:

- President: Susan Massei (nominated by Susan Mehra/Mary: M/S/C)
- Vice President: Scott Hanham (nominated by Bill/Laura: M/S/C)
- Secretary: Susan Mehra (nominated by Bill/Laura: M/S/C)
- Treasurer: Mary Quenette (nominated by Bill/Laura: M/S/C)
- Membership Chair: Fran Soskins (nominated by Susan Mehra/Mary: M/S/C)

BUILDING MANAGER'S REPORT: Kurt Schnebele

- Monthly Building Operations report:
- Discussion of how "Olivia" funds, being administered by Lyde McReynolds, will be spent (there is still about \$6000 unspent. Lyde's priorities are to have kitchen drawers repaired/replaced, to purchase a new coffee machine, and to repair overhead lights.
- Update on kitchen drawer and cabinet shelves repairs: work expected to be done soon
- Update on repair of light fixtures: Kurt reports that Janet Kanstrup has said she would get an estimate for repairing the lights.
- Discussion about possible future increase in game rent fee to cover ongoing costs.

TREASURER'S REPORT: Mary Quenette

- Monthly report: Mary submitted the monthly income/expense report. It was suggested she change the wording on the transfer of \$5000 from Union Bank to Wells Fargo to "Asset transfer out" (Union Bank account) and "Asset transfer in" (Wells Fargo account): with this change the report was approved: Scott/Laura M/S/C
- Our CD accounts have come due. Motion was made to move CD funds to a savings account attached to our Unit checking account at Wells Fargo: Laura/Bill M/S/C
- Update: Transfer of Unit 530 accounts from Union Bank to Wells Fargo. We have opened two new accounts at Wells Fargo. The transfer of all the money in our Union Bank accounts will take place during the coming month.
- There was a discussion about our responsibility to report our unit financial transactions with the I.R.S. Susan said that she has not been able to find the articles of incorporation for our individual unit. We have been informed by our past Treasurer (Bill Breen) that we do not need to file tax returns. Bill asked about what insurance coverage for our unit and our building. He will research this issue. We need to get clarification on both of these issues.

CHAIR PERSON REPORTS

- Goodwill: James Pond (absent): It was noted that Bill Shreve died suddenly in the past week—to let James know that he needs to send Bill's stepdaughter a card. Suggested he get her address from Don Graham
- Membership: Susan Mazzei : reported in the past month there were 4 reinstated members, 4 transfers into our unit and 2 transfers out. There was also one deceased member (Ron Lawson). 377 current members.
- Education: need to fill this chair
- District 21 report: Richard Papst—no report
- Hospitality: Donna Jett—no report

RECURRING EVENTS:

- Sectionals: scheduled for May 17-19, 2019. This is our biggest fundraiser. Susan suggested we get sponsors/underwriter for food. Bill and Laura agreed to be co-chairs of the event.
- Unit 530 Pro-Am game: game is set for Sunday, September 9, 2018: director will be Larry Slayton. Need to have someone to set up pairing of pro/am players—Lyde has done this in the past—Scott will ask her to do it again. Plan to begin sign-up process in early August.
- Brad Dow Unit game—no report
- Unit NAP game (North American Pairs): Scott reported that June/July/August—each unit can run 2 games per month. It was decided this year we will not hold a unit qualifier for the NAP
- Clambake: Donna Jett has committed to organize for the Clambake in January 2019
- Holiday party: Date set for Sunday, December 2, 2018. Discussion about location for the party, food costs. No decision made about whether we hold the party at the Elks Lodge as we have in past years or have the party at our

bridge club site and bring in a caterer. Cost per plate for a barbecue caterer, discussed at the last board meeting, has proven to be too great. Laura has been talking to the caterer at Elks Lodge: could serve pasta and salad at \$24 or chicken breast with pasta salad at \$24 per plate. We have the Dec. 2 date reserved at Elks Lodge. Susan requested we have a planning meeting on Tuesday, July 17 at 4 p.m. to make decisions about the party.

- General meeting and election of new board members: no report. Next General meeting and election of board members will take place in June 2019

OLD BUSINESS:

- Club owner contract update: no report

NEW BUSINESS:

- Unit facebook page: Susan Massei—no report

ADJOURNMENT: 6:10 p.m./NEXT BOARD MEETING: 4 p.m. Thursday, August 9, 2018