

MONTEREY BRIDGE CLUB
ACBL UNIT 530
BOARD OF DIRECTORS MEETING

MINUTES

DATE: Thursday, February 8, 2018 at 4 p.m.

CALL TO ORDER: Scott Hanham

ESTABLISHMENT OF QUORUM: Scott Hanham, Mary Quenette, Susan Mazzei, Susan Mehra, Jerry Cox, James Pond, Donna Jett; Kurt Schnebele

APPROVAL OF MINUTES OF LAST MEETING: M/S/C: James /Donna

PRESENTATION: Mary Block made a presentation to the board regarding the mentoring program for this year. She said she will handle the mentoring program (with help from Lyde). The format will be the same as last year; she expects there to be about 50 mentors each of whom will be paid \$4 for each mentoring session. Mary asked for authorization of \$600 to cover the costs. She hopes to start the program in April, 2018. She will post a list of players who want a mentor and she will work to get life master range player to be mentors. Approval to authorize the \$600: M/S/C: Susan Mazzei/Mary Quenette

The search committee for new board members was also discussed. The committee consists of Kathy Pfitzer, Heidi Hollmann and Mary Block. Mary reported that Fran Soskins has expressed interest in board. We will need to elect 3 new board members. Voting will take during month of May and up to General Meeting on June 10, at which time the results of the election will be announced.

TREASURER'S REPORT: Mary Quenette

- Mary presented a draft budget for 2018. There was discussion about what should appear on the budget. Mary will present a proposed format at the next board meeting. The current budget report was approved: M/S/C: James/Susan Mazzei
- Update: Discussion about progress in updating signature card for Unit Account at Union Bank: Mary and Susan Mehra have all forms in, but still need forms for Debbie. Further discussion about changing banks. Mary has started the process of exploring other options and will report her suggestions at the March meeting. Update: Facility Account : do we want to continue having two separate accounts—one Unit 530 that covers unit and one that is a facilities account. We should have another signer on that account.

BUILDING MANAGER'S REPORT: Kurt Schnebele

- Building Operations report: We paid for sewer repairs and roof repairs in the past month--\$7555.38. Our current ice maker has failed. Kurt has ordered a countertop model to replace (although the old one has mysteriously started working again).
- Update: Kitchen cleaning: this Sunday we will have people in to clean the kitchen and bathrooms. We are now scheduling cleaning as needed.
- Update: No update on replacement of ceiling lights:
- Update: No update on replacement of kitchen drawer
- Update: Refrigerator replacement: Kurt said he had not had a chance to look for a new refrigerator, but will do so soon as the current one is very old.
- Kurt reported that the estate of Olivia Bigalow, who died Jan. 4, 2018, has given \$10,000 to Lyde with the directive that she will distribute the money as she sees fit for needed help with ongoing expenses for Unit 530. It is suggested that some of the money be spent on a new refrigerator. Lyde has also applying the funds to new drawers, shelves and lights.

RECURRING BUSINESS:

- Holiday party update: Mary Quenette said that Debbie will write up report for the event. Mary has figures showing \$3047 in income and \$2815 in expenses. Mary says that Debbie thinks we should refund the money for people who did not play (due to illness etc.—there would be 8 people for a total of \$64). Debbie will discuss this at the March meeting.
- Sectional: Our unit sectional will be in May. Debbie and Eby Ewan will be organizing.
- Goodwill: James Pond : Bob Sokol has died. A card was sent out to his wife, Phyllis.
- Membership: Susan Mazzei: No new members in the past month; we have 2 people transferring out and one reinstated. We have lost 6. Current total: 376 paying members. Susan plans to go over list to make sure it is up to date.
- Education: See above presentation by Mary Block
- District 21 report: none
- Charity: Donna Jett: Donna suggests we clean out the collection of non-bridge related books that has accumulated. To see about donating to a library.

OLD BUSINESS:

- Club owner contract update: Mary reported that there has been a request from a club owner for something for written guidelines regarding her responsibilities to the facility. Debbie is still working on a draft document.

ADJOURNMENT 5:00 p.m./NEXT MEETING: 4 p.m. Thursday, March 8, 2018