

MONTEREY BRIDGE CLUB
ACBL UNIT 530
BOARD OF DIRECTORS MEETING

MINUTES

DATE: Thursday, October 12, 2017

CALL TO ORDER: Debbie Davis, 4:15 pm

ESTABLISHMENT OF QUORUM: Debbie Davis, Jerry Cox, Scott Hanham, James Pond, Mary Quenette, Susan Mazzei, Bill Breen, Kurt Schnebele

APPROVAL OF MINUTES OF LAST MEETING: A motion was made to accept the minutes and Scott seconded. The motion passed.

TREASURER'S REPORT: Bill Breen

We have had a lot of mentoring this month, with \$200 paid out under the education category.

Bill announced that Mary volunteered to take over the job of treasurer, replacing Bill. To make this change, the board must approve by vote and prepare a letter signed by the board president. Jerry Cox to provide Debbie w/ letter template for her to revise and sign. Debbie will have this available for the Nov. meeting. The letter saying we are making this change, along with a copy of board minutes corroborating the change, must be taken to Union Bank. Her term will begin December 1, 2017. Susan nominated Mary. James seconded. A vote was taken and the change was approved.

Debbie told the board that she had been contacted by the executor of a member's estate who wants to leave a donation to the bridge center. The executor needs contact information and an address to which the donation will be sent. The donation can be sent to the treasurer. Our budget has a line for donations, and tax consequences are not a concern. We may suggest to club members that they, too, can do this. Debbie to provide this info. to the executor.

BUILDING MANAGER'S REPORT: Kurt Schnebele

A chart with the five-year history shows that August has the highest table count, and it drops off in September. The total income minus expenses was \$462.82 for September. We are about \$5,000 behind last year's total, due to the purchase of a dealing machine.

Kurt has found sliders for the kitchen drawers, and they cost about \$100. They are European cabinets and work differently than the cabinets typically in US kitchens.

The current cleaning service comes in twice a week; they clean and restock the bathrooms, clean walls, and sweep. They offer other services, such as scrubbing

floors, vacuuming, and trash chores. We could increase the service to three times a week. Something should be done because we have more players using the Center, and when Kurt was gone, the bathrooms got dirty. An alternative would be to obtain additional cleaning services from another (supplemental) cleaner, or ask the current cleaners to come in three times a week. Debbie will look into this solution. The current cost is \$280 per month.

Debbie mentioned that the biggest complaint is the kitchen. We have had volunteers (players) doing some of the cleaning in the past. We allow students to use our facilities free of charge; we could ask them if they would help clean, maybe wipe off tables, and other such chores. Bridge teachers and the Shuffle-and-Play group are two groups mentioned.

We also can amend the contracted schedule and ask the cleaners to clean the tables and the kitchen. The current arrangement specifies that the director is supposed to clean the kitchen. We can remind directors to clean. We are entering a low-use period; however, overall we have more games. Debbie told the board that there are no, or few, complaints when Kurt is here, so she hesitates to recommend three cleanings per week. Board members discussed how many times per week we should have the cleaners come in. Presently, they are not cleaning kitchen at all; kitchen cleaning is each director's responsibility. Kurt will get prices and we will decide at next month's meeting. There will be no board meeting in December, 2017. It was noted that we have ant problem.

We need a new refrigerator. Home Depot has an 18 cubic foot refrigerator for \$600, or we could consider getting a used refrigerator. The one we have now is especially crowded when we have regional games or potluck games. Kurt will cost out refrigerators.

Kurt will call an electrician in Marina to price replacing the defective or worn out ballasts in the lights. Brad Dow is trying to contact the roofer who will be fixing the roof. Ceiling tiles are falling, but the construction is such that they will not fall any farther.

Trash pickup: There are two trucks that need access for pickup, one for trash and one for recyclables. Because parked cars can make the cans inaccessible, we may need to install "No Parking" signs so there will be an open lane for the trucks. The truck drivers have not complained about access, however.

RECURRING BUSINESS:

Holiday party: The flyer will be the same except for a few edits, including substituting Debbie's name for chairperson, assisted by Mary, and the correct hours. This year's party hours are: social from 11:30 to 12:00, lunch at noon, and bridge at 1:45. Jerry will send timeline, logistics, and other information to Debbie and Mary. Alan Hedegard will be director for the game. Scott Hanham will get the ACBL sanction. We still need a partnership chairperson.

Sectional: Debbie Davis

Debbie is working with Ewan Eby on the upcoming sectional. They have started the markup of the flyer, which the board will need to approve at the next meeting. Susan suggested an event for newer players, possibly a 0-99 event. Players who have 100 or more points would play in the open category. 2/3rd of our unit players have less than 500 mp. Almost ½ of our NLM have less than 100 mp. We could try this as an experiment to see if we can increase the attendance of newer players. The goal is to encourage new players. Also suggested by the 2017 DIC was an event for high-level players, players with more than 2500 mp. We have only a few high-point players and many low-point players.

Goodwill: James Pond

We have one new life master; also, Richard Pabst has just exceeded the silver master level.

Membership: Susan Mazzei

We have one new member, two transfers in, and three transfers out. Some members have not renewed their membership in the American Contract Bridge League (ACBL), and they are getting a second notice to pay. If their membership lapses, they will not get points for playing; when they pay and are reinstated, they will get their points. We can rely on ACBL to follow through, so it is not necessary that we contact the members.

Education: Debbie Davis

We have no education chair as yet, and Debbie cited the difficulty in obtaining replacements when someone leaves a position. She suggested a new policy asking people to find their own replacement when they leave a position. She said we may want to consider asking Lyde McReynolds to be Education chair, since she has held the position in the past. The Education chair coordinates for our unit with people who do the education. One example is organizing the pro-am game. The chair also can do outreach at the district and national levels. Some funds are available to assist members going to tournaments. Debbie has purchased a HANDZ bridge game (designed to teach newcomers how to play bridge quickly) and provided to Bill Cohen to use in his efforts w/ the Boys & Girls Club bridge lessons.

District 21 report: Debbie Davis

Debbie revamped nomination papers for the unit's District goodwill nomination, making them more pertinent in highlighting their efforts in recruiting and retaining new players. Richard Pabst will be our new district representative and will be voting at District meetings starting at the January meeting during the Monterey Clam Bake. He may be willing to write the district report-Debbie to check with him.

OLD BUSINESS: Debbie Davis

Unit and North American Pairs (NAP) games update: Debbie will be the director for the game. We need five tables in order to have a life master game, and we have

enough pairs for the game. The game will take place on October 22, 2017, at 1:00 pm. Hollister players will be coming here.

Club owner contract update: Debbie Davis

Debbie made changes to the boiler-plate contract in regard to what is expected of directors. The present situation is that some directors are not complying with expectations. Debbie hopes to have a draft document ready for review in January, 2018. She would like to present the final contract to directors in February, 2018.

Zero tolerance policy: Debbie Davis

The update of the zero tolerance policy for our unit is on the back burner. Mary noted that cards reflecting the policy that will be in the bidding boxes would have been useful at an earlier game. She will assist Debbie and Betty Jackson in preparing the policy and cards.

The use of stop cards is now a decision for individual directors. Apparently they have been used for cheating, but most misuse is a simple mistake, which can easily be made by new players.

Interview with Lyde: Scott Hanham

Posting of the interview will cost about \$50 to hang, and Scott has had two people bring up the issue. Bill recommended placing a copy in the archives, and Debbie suggested putting them in a binder so people can look through. The Unit secretary keeps the official archive. Scott is doing interviews with other members as well. Susan moved that we put all interviews in a binder and in the archive in lieu of posting. The motion was seconded by Bill, voted on, and passed.

Mounting of projector screen update: Kurt Schnebele

Kurt suggested we try out the projector we have, which can be connected to a computer and used to show slides.

NEW BUSINESS: Debbie Davis

New ACBL director rules are now in effect. Debbie is ordering one copy, and she suggested we order a second. They are about \$20 each. A motion to that effect was made by Susan, seconded by Bill, voted on, and passed.

Term length for board members was discussed. Debbie noted that we need to recruit two people for a nominating committee for next year. Board members should consider who would be effective as a member of the committee and bring names to the next meeting. We need nine board members total, and five positions will be up for election. If board members leave the board before their term is over, someone will be elected to finish out their term; the person elected may run again for the vacated position. Jerry is scheduled to move out of the area in April.

ADJOURNMENT/NEXT MEETING:

The meeting was adjourned at 5:40 pm. The next meeting will be Thursday, November 9, 2017, at 4:00 pm.