

AMERICAN CONTRACT BRIDGE LEAGUE

MONTEREY UNIT 530

DISTRICT 21

UNIT BYLAWS

The Unit is a subsidiary of the AMERICAN CONTRACT BRIDGE LEAGUE. We recognize the ACBL as the parent organization, having authority and control over Tournament Bridge in the United States. We exist under the sanction of the ACBL and function within the Constitution, Bylaws, and Regulations of the ACBL. Our purpose is to promote competitive contract bridge in the geographical area assigned to Unit 530 by the Board of Directors of the ACBL.

ARTICLE I

UNIT JURISDICTION

The geographical area within which this Unit may operate shall be the area assigned to it by the Board of Directors of the ACBL. Unit 530 encompasses Monterey County, CA.

ARTICLE II

MEMBERSHIP

Any person residing within the jurisdiction of the Unit, subject to District regulations, is eligible for membership. Those residing outside the Unit's geographical area may request Unit membership from ACBL. No person shall be denied membership on the basis of discrimination.

ARTICLE III

MEMBERSHIP MEETINGS

Section 1: ANNUAL MEETING

The annual meeting shall be held in June each year. Notice of the meeting, copies of any proposed amendments to the bylaws, and the slate of candidates for election to the Board of Directors shall be posted at the Bridge Center in May. Ballots will be available at the Bridge Center. A ballot will be emailed to a member upon request made to the Secretary or any Board of Directors member. A quorum for the transaction of any business shall consist of ten percent (10%) of the members of the unit.

Section 2: SPECIAL MEETINGS

Special meetings of the membership may be called at any time to consider specific subject matter by the Unit Board of Directors, by the President, or by petition signed by at least ten percent (10%) of the membership. Notice of the time and place of any special meeting shall be posted at the Bridge Center at least ten (10) days before such a meeting. Notice of the meeting will be posted on the Unit's website and emailed to Unit members with email addresses on record. The notice of any special meeting shall contain an agenda of the matters to be taken up at such meeting. No other business shall be conducted at that meeting.

Section 3: Quorum

A quorum for the transaction of business at any annual or special meeting shall consist of ten percent (10%) of the membership. No proxies shall be permitted. Those meetings which have prearranged voting ballots shall allow voting in advance of the meeting via depositing official ballots in a ballot box located at the Bridge Center or by delivering properly filled out ballots to the Secretary.

ARTICLE IV

BOARD OF DIRECTORS

All affairs of the Unit shall be managed and conducted by a Board of Directors which shall consist of nine persons. Each member of the Board of Directors must be a member of the Unit.

Each director shall hold office for a period of three years beginning on July 1 following the annual meeting. Three directors shall be elected each year.

The Board of Directors shall meet monthly at a regular time or whenever called to meet by the president or when any two members of the Board of Directors request a meeting. Any unit member may attend any board meeting. A board meeting schedule will be posted on the Unit website. Notice of time and place of any special board meetings will be posted at the Bridge center and on the Unit website at least 2 days before such a meeting. The notice of such a meeting will include an agenda. A quorum for the transaction of any business shall be a majority of the Directors.

Any vacancy on the Board of Directors shall be filled by appointment by the President, approved by the Board of Directors, and the person so appointed shall hold office for the remainder of the unexpired term of office.

ARTICLE V

DISTRICT 21 BOARD REPRESENTATION

Representation to D21 Board of Directors shall consist of one representative and one alternate. Appointment shall be made by the President with the approval of the Unit Board of Directors at the first meeting following the annual meeting of the Unit. The term for the representative and the alternate shall be one year. The representative shall attend the three meetings of D21 Board of Directors, and any other meetings called by that body. The representative shall be an ex-officio nonvoting member of the Unit board unless already a Unit Board member. Any vacancy shall be filled by the alternate, and any subsequent vacancy by appointment by the President with approval by the Unit Board of Directors.

ARTICLE VI

NOMINATION AND ELECTION OF BOARD OF DIRECTORS

A Nominating Committee, appointed by the Unit President, shall propose a slate of persons to serve on the Board of Directors. Said nominations shall be posted at the Bridge Center for the month of May. Nominations will also be posted on the Unit website and sent to members with email addresses on file. Any member may be nominated for the Board of Directors by petition signed by at least five members and delivered to the secretary at least two weeks prior to May 13. Following the deadline, official ballots will be prepared and made available at the Bridge Center. Upon request of any member, the secretary shall mail (via surface mail or email) a ballot to be completed by said member. The nominating committee shall endeavor to have at least one more nominee than there are positions to be filled.

Each member may vote for as many candidates as there are positions to be filled. No member may vote more than once for any candidate. Any ballot which contains too many votes is deemed invalid and will not be counted.

Members shall vote by ballot. Any member wishing to vote by absentee ballot shall return that ballot to the secretary on or before the date and time of the annual meeting or deposit their ballot in the ballot box provided at the Bridge Center. All voters must legibly print and sign the outside of the envelope which contains that voter's ballot. Any ballots received in unsigned envelopes shall not be opened or counted.

The secretary shall deliver all envelopes received to the Election Committee. No person except the members of the Election Committee shall open any envelope containing

ballots. Unit members may observe the tally of votes by the Election Committee. The Election Committee shall tally the votes and report the results to the president who shall announce those elected and the number of votes for and against any measure.

The Election Committee shall be no less than two members nor more than three.

ARTICLE VII

UNIT OFFICERS

The officers of the Unit shall consist of a President, Vice-president, Secretary, Treasurer, and a Membership Chair. The duties of the officers and chairs are as outlined in the bylaws and regulations of the ACBL.

The Board of Directors shall elect all officers at its first meeting following the annual meeting of the Unit. The officers shall hold office for one year or until their successors have been duly elected. Any vacancies shall be filled by appointment of the President and approval of the Board of Directors.

ARTICLE VIII

COMMITTEES AND REQUIRED POSITIONS

The President shall appoint, with the approval of the Board of Directors, Committee Chairs and other positions as necessary. The standing committees may include Charity, Sectional, Publicity, Election and such others as may be deemed necessary. The President is an ex-officio member of all committees except the Nominating and Election Committees.

As required by the ACBL, there shall be an ACBL Tournament Coordinator, a Recorder and a Disciplinary Chair. The President shall appoint, with the approval of the Board of Directors, any required or needed positions as necessary. Any other positions required by the ACBL shall be appointed by the President and approved by the Board as necessary.

ARTICLE IX

IMPEACHMENT AND REMOVAL OF DIRECTORS AND OFFICERS

Impeachment charges may be brought against any director or officer by the Board of Directors. Any impeachment charge must be approved by a majority of all directors and mailed to the director or officer by registered mail or be personally delivered by the president, secretary or any other process server. The impeachment charge shall state the reason for the proposed impeachment and shall set a time and place for an

impeachment hearing which shall be no sooner than fifteen days after the mailing of the notice or personal service to the director or officer charged.

An officer or director may only be removed by impeachment by a two-thirds vote of the Board of Directors. Any such action by the Board of Directors shall be conclusive and final immediately.

Any board member who is absent from three board meetings within the calendar year which are not excused by a majority of the members of the Board is deemed to have resigned from the Board of Directors.

ARTICLE X

DISCIPLINE OF MEMBERS

Disciplinary charges may be brought against any unit member by the Recorder or the Disciplinary Chair in accordance with the guidelines and procedures of the Unit, District 21, and the ACBL.

The disciplinary action shall state the reason for the charge and shall set a time and place for the disciplinary hearing which shall be no sooner than fifteen days after the mailing or personal service to the member charged.

ARTICLE XI

FISCAL YEAR

The fiscal year of Unit 530 shall be January 1 to December 31 order to be in accordance with District 21.

ARTICLE XII

FIDUCIARY

The Unit shall maintain clear financial records. The Treasurer is responsible for oversight of Unit accounts. Expenditures greater than \$500 must be approved by the Unit President. All expenditures greater than \$1000 must be approved by a majority of the Unit Board. The Unit will have at least 2 signatories for all Unit accounts.

The Unit Board is responsible for providing guidelines, agreements and contracts for users of Unit resources.

ARTICLE XIII

AMENDMENTS

Amendments to the bylaws may be proposed by the Board of Directors or by members of the Unit by petition signed by ten members of the Unit. Any proposed amendment must be delivered to the secretary at least one month prior to the annual meeting. Any amendment must receive more than two-thirds of the votes cast to become effective.

ARTICLE XIV

UNIT BYLAWS

Copies of the Unit bylaws shall be available upon request to any member of the Board. Bylaws will be posted at the Bridge Center and be posted on the Unit website.

Proposed for adoption at Annual Meeting, 6/11/2017

Adopted at Annual Meeting, 6/23/1985

Amended at Annual Meeting, 6/16/1991

Amended at Annual Meeting, 6/13/2010